

Business Portrait Call Sheet

Client:

Photographer:

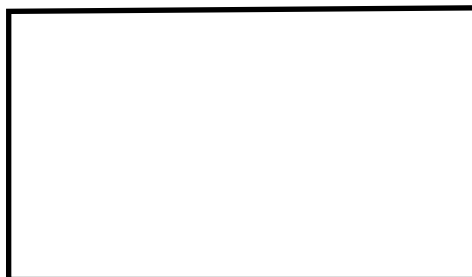
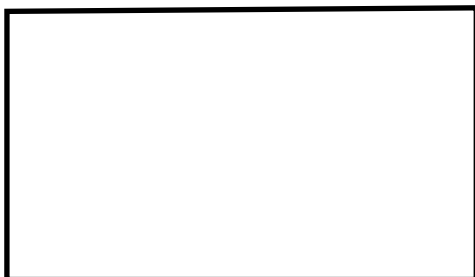
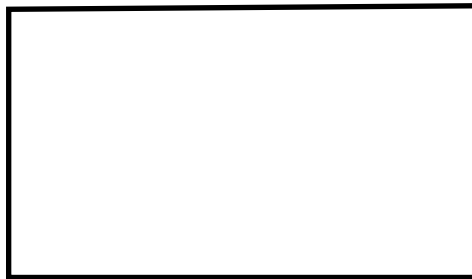
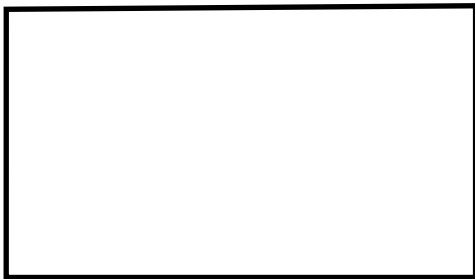
Date:

Location:

Names of subjects: Please provide on separate sheet or email

Purpose of shots:

Style references / Mood boards:



Clothing recommendations:

Male: Smart pressed suits, with tie, no vibrant colour ties, pastel blue, pastel pink or white shirts

Female: Smart suit or blouse, please avoid older cardigans or creased clothing. Pastel or vibrant colours are acceptable but vibrant red is not recommended

Approximate timing schedule per shot: 15mins per person including selecting your preferred shot. All lighting will be set and in place before the subjects are ready

Posture: You will be directed by photographer how to pose on the day

Retouching: Selected images will be retouched prior to delivery, this will include stray hairs, pimples and temporary imperfections etc.

If you have special retouching requirements for scars or other similar details please notify us and we will be happy to accommodate these

Files supplied: Final files will be supplied as high resolution tiffs and jpegs and low resolution jpegs at 2500px

Notes: If there are any subjects that are particularly nervous or uncomfortable being photographed please arrange the schedule that those subjects are at the end of the shoot or in a separate batch as they may feel more uncomfortable in a group or with other members of staff watching.

If you have any special requests please contact us in advance of the shoot

